F.No.2(5)-DEEP/2024

**PRIME MINISTER’S OFFICE
BOARD OF INVESTMENT**

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**CAREER OPPORTUNITIES**

The Board of Investment (BOI) invites application for the following positions under the Digital Economy Enhancement Project (DEEP) – a World Bank funded Project on contact basis:

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| **S#** | **Name of Posts/Scales/Salary** | **No. of Posts** | **Quota** | **Qualification and Experience** | **Age Up to** | **Place of posting** |
| 1 | **Project Director** (PPS-11) (PKR.612,500 /- per month Lump Sum Pay Package) | 01 | Open Merit  | 16 years of education in Economics, Finance/ Business Administration/ Public Administration/ Business Economics/ Computer Science/ Information Technology/ Development Studies/ Management & Planning from a reputed / recognized foreign University. Experience in relevant field will be preferred.  | 50 Years | Islamabad |
| 2 | **Procurement Management Specialist** (PPS-09) (PKR.306,250/- per month Lump Sum Pay Package)  | 01 | Open Merit | 16 years of education in Project Management/ Contract Administration/ Economics/ Finance/ Business Administration from a reputed / recognized university. At least 10 (ten) years of relevant experience. | 45Years | Islamabad |

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| 3 | **Financial Management Specialist** (PPS-09) (PKR.306,250/- per month Lump Sum Pay Package)  | 01 | Open Merit | ACCA/ ACMA/ MBA (Finance) (16 years of education) or related degree from a reputed / recognized university with at least 10 (ten) years experience in financial management, audit and account.CA / CFA with at least 08 (eight) years experience in financial management/ audit or accounts.  | 45Years | Islamabad |
| 4 | **Procurement Officer** (PPS-08) (PKR.218,750/-per month Lump Sum Pay Package)  | 01 | Open Merit | 16 years of education in Project Management/ Contract Administration/ Economics/ Finance/ Business Administration from a reputed recognized university with at least 5 (five) years of relevant experience. | 45Years | Islamabad |
| 5 | **Technical Specialist** (PPS-08) (PKR.218,750/-per month Lump Sum Pay Package)  | 02 | Open Merit | 16 years of education in Economics/ Business Administration/ Public Administration/ Law/ Management Science and Development Studies. At least 8-10 years of experience in public sector/ development sector/ regulatory modernization/ economics/ technology policy/, preferably in the digital economy or technology sector or a closely related field is preferable. | 45Years | Islamabad |
| 6 | **Office Boy** (PPS-03) (PKR.43,750/- per month Lump Sum Pay Package)  | 02 | Islamabad/ Rawalpindi (local basis) | (i) Primary Pass(ii) Literate | 18-25Years | Islamabad |

**Terms & Conditions**

1. Submission of original documents shall be mandatory at the time of interview.
2. Applicant already in Government service should apply through proper channel. In case of selection the applicant will have to resign from Government service before appointment.
3. Information provided in the application forms shall be verified in case of offer of appointment / selection. In case of any false or forged information, Board of Investment reserves the right of cancel candidature at any stage (even after employment, if so discovered later).
4. In case a person, who does not fulfill any of the provisions contained in the Recruitment Rules of that post, the department may cancel his/her candidature and withdraw nomination of the candidate at any stage.
5. The department reserves the right to cancel the recruitment process or whole, increases/ decreases the number of posts as per requirement against any post at any stage without assigning any reasons.
6. Age relaxation will be allowed as per Government Rules admissible for the contract/project posts (if any).
7. Only short-listed applicants will be called for interview. No TA/DA will be admissible for purpose of test/ interview.

**How to Apply**

1. Interested candidates for the positions from Sr. No. 1 to 5 must visit NTS web site: [www.nts.org.pk](http://www.nts.org,pk) to apply online within 15 days of publication of advertisement. For further information/test related queries, please visit [www.nts.org.pk](http://www.nts.org.pk) or call at 051-8444441.
2. The candidates for the post at S# 6 may appear for **walk in interviews** alongwith duly filled in prescribed application form (available at BoI’s official website [www.invest.gov.pk](http://www.invest.gov.pk)). Original documents, alongwith one set of photocopies of all testimonials/ documents with two recent passport size photographs shall be required at the time of interview, as per following schedule:

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| **S#** | **Name of Post** | **Date & Day** | **Time** | **Venue** |
| 1. | **Office Boy** (PPS-3)  | 27.09.2024(Friday) | 1400 hrsTo1600 hrs | **Board of Investment,**6th Floor Kohsar Block, Pak Secretariat, Islamabad |

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| **(Lal Dino)****Director Admin****Ph: 051-9206160** |